W|W|T|F

WIENER WISSENSCHAFTS-,
FORSCHUNGS- UND TECHNOLOGIEFONDS

VIENNA SCIENCE AND TECHNOLOGY FUND

STRENGTHENING VIENNA'S
EXCELLENCE IN RESEARCH

URBAN REGIONS

Environmental Systems Research

Call 2020

Full Proposers' Day

Elisabeth Nagl

02.04.2020

Agenda

► Environmental Systems Research "Urban Regions" 2020 Full Proposal Stage

► Submission System

► Q & A

Details of the current call – ESR20

- **2 - stage selection process:**

  - Short proposal deadline: 23.01.2020

  - Full proposal deadline: 20.05.2020

- Funding range: **200 000 € - 650 000 €**

- **2 - 4 year research projects** on cutting-edge research

- Total budget: **4.5 Mio €**

Scope of the "ESR - Urban Regions" Call I

- Clearly identified research questions focused on phenomena occurring in cities or caused by cities or urban processes

- Systemic approach addressing challenges with long term relevance

- Analyzing human-environment-interactions

- Holistic and multi-faceted approaches covering different environmental"-spheres" in urban areas

- Interdisciplinary nature including complementary disciplines from natural sciences, social sciences, humanities, engineering

- Include collaborators with experience in interdisciplinary research/methodology

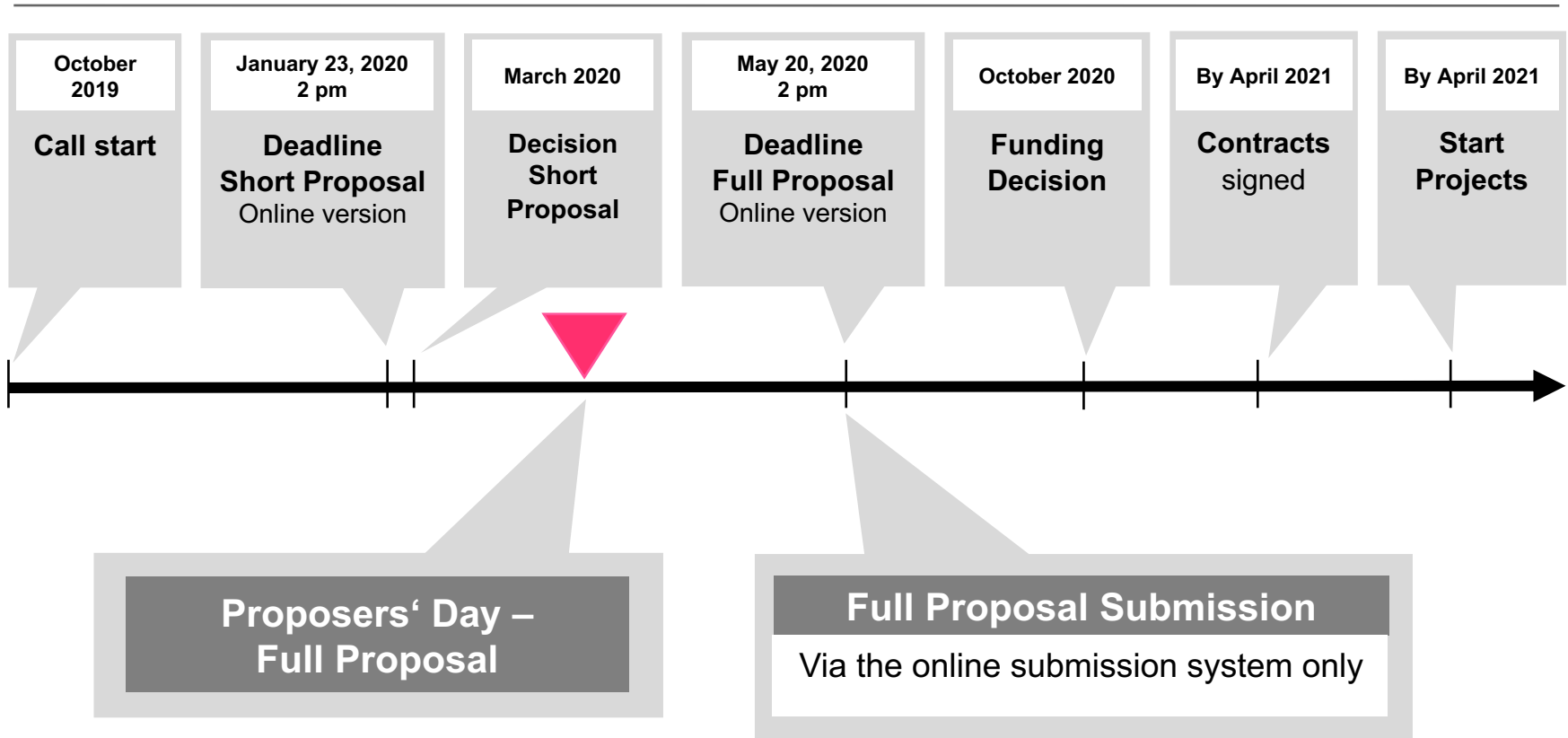# Scope of the "ESR - Urban Regions" Call II

- Predictive modelling approaches and visualization strongly encouraged

- Project designs going far beyond monitoring

- Research not restricted to Vienna

- Include and explain potential sex-specific and gender-related aspects

WWTF Gender Policy

Our objectives are to:

- ► to implement gender-neutral processes

- ► raise awareness of gender bias (applicants, reviewers, panels)

- ► use evaluation criteria that account for career breaks and atypical career paths e.g. due to family circumstances

- ► Balanced teams & encourage more female researchers to apply as PIs of cutting-edge research projects

► New: Inclusion of potential sex-specific or gender-related aspects in the respective parts of the proposal

- ► Information document available online

Schedule & process of the current call

October 2019	January 23, 2020 2 pm	March 2020	May 20, 2020 2 pm	October 2020	By April 2021	By April 2021
Call start	**Deadline Short Proposal** Online version	**Decision Short Proposal**	**Deadline Full Proposal** Online version	**Funding Decision**	**Contracts** signed	**Start Projects**

Proposers' Day – Full Proposal

Full Proposal Submission
Via the online submission system only

After the deadline

Full Proposal Formal check (WWTF)

Peer Review-Process

- Applicants must suggest 5 reviewers → conflict of interest check by WWTF
- Applicant may exclude up to 3 reviewers (confidential)
- A minimum of three reviews per proposal
- Reviews only by international reviewers

Jury meeting in September 2020   → Funding recommendation to boards

Reviews as basis for discussion

Main evaluation criteria:

- **Scientific quality** and **innovativeness**
- **Scope** and **relevance** of the project
- Appropriate **approach** to address **clear** research question
- **Feasability** of the working plan presented with Gantt-chart
- **Interdisciplinarity, collaboration, expertise** and **composition** of the team
- Consideration of **sex-specific** or **gender-related** aspects

Funding Decision

Decision

- Formal decision by the board of directors
- All applicants will receive a decision letter (rejections and acceptances) with anonymous reviews

Funding Contract

- WWTF Projects: Funding contract is between WWTF and the coordinator's host institution (according to § 27 of the 2002 University Law)
- Joint Projects: Funding contract is between WWTF and the coordinator's host institution (according to § 27 of the 2002 University Law) and host institution of the Lower Austrian Co-PI
- Coordinator has scientific and financial responsibility for the project
- Project start by April 2021 at the latest

Full Proposal Structure

The full proposal consists of **5 parts:**

1	2	3	4	5
Project Summary	Research Project	Project Team	Project Budget	Affirmation/ Authorization

Offline with template

Upload forms
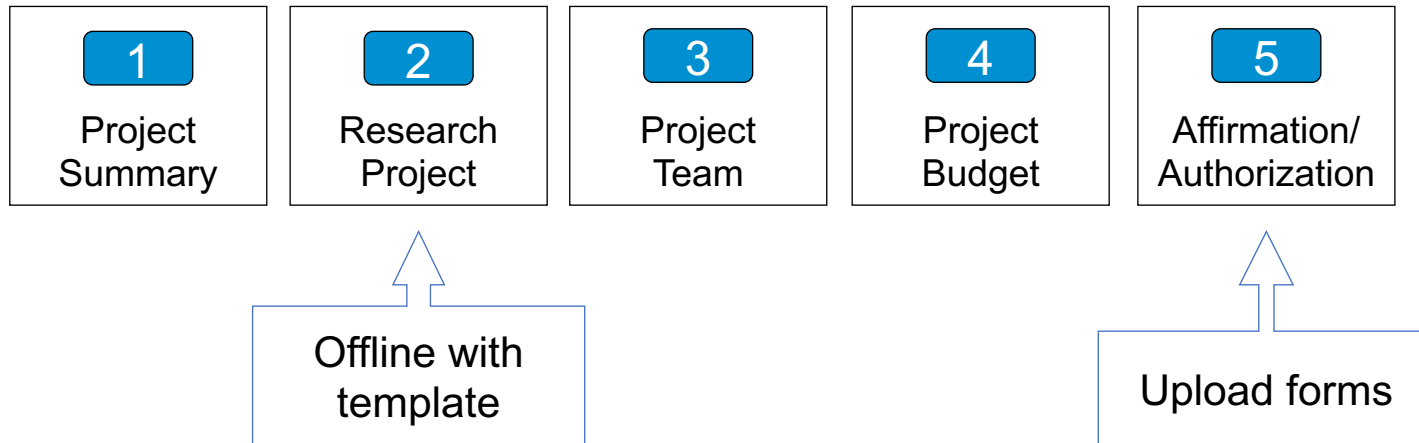
Research Project Structure

Template for Research Project: (max 15 pages incl. figures, images and tables)

Download in submission system

1. **Project description (about 4 pages)**
   a. Subject of the research and fit to the call
   b. State of the art and key scientific challenges
   c. Research questions and hypotheses

2. **Objectives and expected outcomes (about 1 page)**
   a. Objectives of the project
   b. Expected results and outcomes
   c. Dissemination (academic and non-academic) and stakeholder engagement

3. **Innovativeness and relevance (about 2 pages)**
   a. Innovative aspects of the proposal
   b. Contribution and relevance of the work to the field of urban environmental systems research
   c. Interdisciplinarity

Research Project Structure

4. **Methodological approach (about 4 pages)**
    a. Research methods
    b. Research plan (including Gantt chart)
    c. Feasibility and risk management
    d. Potential ethical aspects

5. **Potential sex/gender considerations (about 1 page; reflecting on all other parts)**

6. **Roles of personnel (about 1,5 page)**
    a. Interdisciplinary collaborative aspects
    b. Project management
    c. Research environment

7. **Key references (about 1,5 pages)**

Submission system

► https://funding.wwtf.at

► Login - > my proposals - > select current call

► Complete all parts of the proposal, upload necessary documents, and submit

   ► Submission is only possible after the proposal has been fully completed

   ► No amendments can be made after the submission

Submission system: Project Summary

1. Project Summary

Is this a Joint Project with substantial funding going to partners in Lower Austria? *

- ○ Yes (Joint Project)
- ○ No (WWTF Project)

For details please refer to the Guide for Writing a Full Proposal of ESR20

Project number:	ESR20-063
Project title:	Test Proposal
Acronym: *	
Keywords:	test; proposal; research funding; live-demo
Project duration:	24 months
Requested funding (in k€):	will be calculated in Part 4

Scientific disciplines relevant to the project: At least one category; sum must equal 100 %; Updated version of July 2015. *

Main scientific discipline:	%	Other scientific discipline:	%	Other scientific discipline:	%
506017 - Science and technology policy	34	105904 - Environmental research	33	507020 - Urbanism	33

Scientific abstract * (max. 1500 characters including spacing)

Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet.Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet.Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet. Lorem ipsum dolor sit

General description (in German) * (max. 1500 characters including spacing)

Up to 20 characters

**Abstract of Short Proposal
First information for peer reviewers and jury**

Cannot be changed

Duration can be changed

For public, media and fundraising

Submission system: Peer reviewers

International researchers only!

Suggested peers:

	Name *	Email *	Expertise *
Suggested peer evaluator 1			
Suggested peer evaluator 2			
Suggested peer evaluator 3			
Suggested peer evaluator 4			
Suggested peer evaluator 5			

Excluded peers (optional):

Excluded peer evaluator 1:	
Excluded peer evaluator 2:	
Excluded peer evaluator 3:	

Mandatory

Optional

Submission system

2. Research Project

Download "Research Project" (.docx)

> Download template

Upload Research Project * (max. 15 pages, PDF upload)		Datei auswählen Keine Datei ausgewählt	perform upload

> Upload research proposal as PDF once finished

Letters of Support

Upload Letters of Support (PDF upload)		Datei auswählen Keine Datei ausgewählt	perform upload

> Only upload letters expressing **clear commitment**

Ethical approval

We herewith confirm that for conducting the research associated with this proposal *

○ ethical approval is not necessary.
● ethical approval by an ethics commission/institutional review board is required. We will obtain all necessary permits and follow all ethical regulations of our institution.

Potential ethical aspects * (max. 750 characters including spacing)

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Please upload the necessary approvals from the ethics committee/institutional review board as described in the guide for writing a proposal.

Upload: (max. 5MB) *		Datei auswählen Keine Datei ausgewählt	perform upload

save changes

> Approval has to be submitted together with full proposal

remaining diskspace for this proposal: 7.59 MB

Download Part II/2 as PDF document

Submission system: Core Team Partners

3. Project Team

Concise description of the project responsibilities and competences of the project team members.

Principal Investigator

Profile of principal investigator and coordinator:

	Title:	First/given name(s):	Last name/surname:
	Ms.	Elisabeth	Nagl
	Highest academic title:	Staff category:	Employment at current institution by the time of submission of the proposal:
	Finished diploma degree	Senior personnel	permanent
	Year of birth:	Date of doctorate: (dd.mm.yyyy)	ORCID/Researcher ID:
	2000		
Affiliation	WWTF		
Region *	● Vienna ○ Lower Austria ○ Other		
Institute/Department/Group:	Programme Management		
Address:	Schlickgasse 3/12		
Zip code/city/country:	1090	Wien	Austria
Telephone:	+431402314319		
E-mail:	elisabeth.nagl@wwtf.at		
Homepage of Institute/Research Group:	www.wwtf.at		
Personal Scientific Website:	www.wwtf.at		
Scientific Expertise (max. 80 characters)	Research Funding		
Role and responsibilities within the project * (max. 500 characters including spacing)			
Specific competencies for the project * (max. 500 characters including spacing)			

Upload CV

(max. 2 pages: 1 page personal details + 1 page publications, please use our template [Download: WWTF_CVtemplate.docx, 18KB])

CV of Ms. Elisabeth Nagl *	Test_CV.pdf [PDF, 25.57 KB] 🗑

Roles and names cannot be changed

Select staff category – relevant for cost table

Detailed information on core team

Updated CV can be uploaded

Submission system: Additional Institutions

Partner Institution(s)

Partner Institution 1

Partner institution: *	
Institute/department/group: *	
Address: *	
Zip code/city/country: *			▼

add Partner Institution

Will automatically be added to the „Authorizations"

Additional partner institutions can be added (total max. 5)

Submission system: Additional persons

Additional persons

In order to prepare the overall budget per project partner in detail in Section "4. Project Budget", additional persons (including N.N.) might be added here. Please be aware that no CVs can be provided for them in Section "6. Appendix"!

Additional person 1

	Title: *	First/given name(s): *	Last name/surname: *
	Mr.		
	Year of birth: *	Highest academic title:	Date of doctorate: (dd.mm.yyyy)
		Finished diploma degree	
Institution: *			
Staff category *	Post Doc		

Additional person 2

> Additional persons working on the project can be added

> Will automatically be added to the cost table

Submission system: Gender & HR

Project team composition & gender equality * (up to 500 characters)

Address gender equality/balance in your team

Career development prospects and potential to secure additional funding * (up to 1000 characters)

save changes

Address career development and plans for future third-party funding

Project Budget

► Overhead costs: up to 20% of the direct costs

► Direct costs = Min. 75% Personnel Costs + max. 25% Non-personnel Costs

► No funding of companies

► Self-funded business partners are possible

► Project relevant services from companies can be calculated as consumables (if these services cannot be provided with reasonable effort by the team)

► Requested funding can differ from short proposal (explanation required)

WWTF Projects	Joint Projects

• Budget distribution:
  • Vienna: Min. 80%
  • Other (incl. Lower Austria): Up to 20%
• Max. 650k € = 120% (max. direct costs 541,67k € + 20% Overhead Costs)
	• Budget distribution:
	  • Vienna: Min. 51%
	  • Lower Austria: 20%-49%
	  • Other: Up to 20%
	• Max. 750k € = 120% (max. direct costs 625k € + 20% Overhead Costs)

Submission system: personnel costs

Table 1: Planning of personnel costs

Costs in the rightmost column are calculated with a 3% annual salary increase.

Name	Staff category	Funding source	Average yearly time commitment * (from 0 to 100%)			Y1 salary * 100% in k€	Funding * applied for from WWTF in k€
			M01-M12	M13-M24	M25-M36		
	Post Doc	● WWTF ○ in-kind ○ in-kind & WWTF	WWTF 0 %	WWTF 0 %	WWTF 0 %	0.0	0.0
	PhD student	● WWTF ○ in-kind ○ in-kind & WWTF	WWTF 0 %	WWTF 0 %	WWTF 0 %	0.0	0.0
	Diploma student	● WWTF ○ in-kind ○ in-kind & WWTF	WWTF 0 %	WWTF 0 %	WWTF 0 %	0.0	0.0
	Diploma student	● WWTF ○ in-kind ○ in-kind & WWTF	WWTF 0 %	WWTF 0 %	WWTF 0 %	0.0	0.0
Total personnel costs applied for funding from WWTF in k€							0.0

Time commitment in % of employment

Yearly salary (FTE total gross salary, including employer's contributions)

3% annual salary increase included

Please be aware that the PhD salary listed by FWF is for a 75% / 30 hours position.

Submission system: other costs

Table 2: Planning of project related costs for equipment, materials, travelling, publications, organization of workshops/ conferences/ ..., and other costs

Costs in the rightmost column are calculated for the whole project duration.

Description	Cost category	Institution	Funding applied for from WWTF in k€	
	please select ▼	please select ▼	0.00	🗑
	please select			
	Equipment			
Total non-personnel costs applied for	Consumables		0.00	
	Travelling			
➕ add another row	Publication costs			
Table 3: Total funding applied for per in	Workshops / Conferences / ...			
	Other			

	Personnel costs	...ent, materials, travelling, other costs	Overhead percentage (max. 20%)	Overhead in k€ (flat rate paid by WWTF to institution)	Funding applied for from WWTF in k€
Institution 1	0.00	0.0	0 %	0.00	0.00
Institution 2	0.0	0.0	0 %	0.	0.00
Institution 3	0.0	0.0	0 %	0.00	
Total funding applied for from WWTF in k€	0.00	0.00		0.00	0.00

Select cost category & insert requested funding

Includes costs for open access → see WWTF open access policy

Overview table – calculated automatically

Insert overhead costs – up to 20%

Submission system: other costs

Table 4: Budget per region

Region	Funding applied for	% per region
Vienna	0.00 k€	- %
Lower Austria	0.00 k€	- %
Other	0.00 k€	- %

Overview budget per region - calculated automatically

Explanation of Cost Planning * (max. 3000 characters including spacing)

Explain how you intend to spend the funding in detail.

Deviations of the budget submitted in the short proposal require an explanation

Submission system: double funding

Disclosure of other applications for funding: Is the project (or parts of it) already subject to ongoing requests for funding? * (max. 750 characters including spacing)

Submission system: Signatures

5
Affirmation/ Authorization

► Can be downloaded before the proposal is complete

► WWTF-projects are § 27-projects (for universities)

   ► A commitment from the involved universities or research institution is necessary, the coordinator's institution will be the contract partner

   ► **Affirmations**: Signature of the PIs / Core team members + Date

   ► **Authorization**: **Signature** of the authorized person from the involved institutions of the PIs / Core team members
+ **Date** + **Stamp**

   ► Be aware of internal regulations of the respective institutions

   ► Contact the research services unit/grant managers in advance

Submission system: Signatures

5
Affirmation/ Authorization

▶ PDFs will be generated automatically using the information about the core team and hosting institutions

▶ "Download Part I as PDF document"

▶ Print for signatures

▶ Scan signed sheets and upload (up to 6 pages in one PDF document)

Submit!

Online Submission System

by 2pm on May 20, 2020

Advice and contact

All documents are available at www.wwtf.at

Personal consultation upon appointment
Elisabeth Nagl
elisaberth.nagl@wwtf.at
Tel:01/ 402 31 43 – 19
WWTF
Schlickgasse 3/12
1090 Wien

THANK YOU FOR
YOUR ATTENTION!

ANY QUESTIONS?

W|W|T|F

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